



U.S. General Services Administration

Computers For Learning Overview

Personal Property Management (PPM)
General Services Administration

Office of Personal Property Management

What is Computers For Learning?

Computers For Learning (CFL) is:

- A **program** whereby educationally useful excess federal equipment is transferred directly to schools and educational nonprofit organizations.
- A **website** developed by GSA to facilitate the CFL transfers.

Authorities Behind CFL

- **15 USC 3710 (i)**
 - Stevenson-Wydler Technology Innovation Act of 1980
 - Agency authority for direct transfers to educational institutions and nonprofit organizations
- **Executive Order 12999 – Educational Technology: Ensuring Opportunity for All Children in the Next Century – 1996**
 - “To the extent permitted by law, all agencies shall give highest preference to schools and nonprofit organizations...in the transfer...of educationally useful Federal equipment.”
 - Computers for Learning Program

CFL Equipment Examples

- Laptops
- CPUs
- Monitors
- Keyboards
- Printers
- Scanners
- Modems
- Servers



Benefits of CFL



- **Good for Schools:**

- Makes modern computer equipment an integral part of every classroom
- Allows schools to acquire computer equipment at no cost except for transportation & refurbishing fees

- **Good for Government:**

- Provides beneficial reuse of federal equipment
- Maximizes the taxpayers' investment

- **Good for the Environment:**

- Extends the life cycle and reduces landfill disposal

Definitions



- **"Schools"**...individual public or private education institutions encompassing pre-K through 12th grade, as well as public school districts.
- **"Educationally useful Federal equipment"**...computers and related peripheral tools ... including telecommunications and research equipment...for use in **prekindergarten, elementary, middle, or secondary school education.**

CFL's Role in the Disposition Process

- Federal agencies report their excess personal property to **GSAXcess** after conducting internal screening
- Excess property reported by federal agencies normally goes through **21 days** of federal and state screening.
- The **first 7 days** of screening are reserved for selection by schools and educational nonprofits under CFL
- CFL screening is the default for any property reported under **Federal Supply Group 70**
- Only **new, usable, and repairable** equipment

Separate Systems Interface

- Agency – GSAXcess.gov (CFL Functions Menu)
 - All agency actions completed within GSAXcess[®]
 - Report available items
 - View school requests
 - Allocate / Transfer computer equipment
 - System generated emails and transfer documents
- School – ComputersforLearning.gov
 - Screens available inventory on CFL website
 - Selects items desired for transfer and proceeds through checkout
 - Signs transfer certifying acceptance of donation

Two Donation Options...

- **15 USC 3710 (i)**
 - Authorizes direct transfers – “Title of ownership shall transfer with a gift under this section.”
 - **Computers for Learning Program**
- **Title 40 USC 549**
 - Authorizes transfers approved by GSA to a State Agency for Surplus Property (SASP) for subsequent donation to a school or educational non-profit
 - **Donation Program**

Agency's Role...

- **Eligibility Determination**

- 15 USC 3710(i) is an Agency authority
- Agencies DO NOT have to utilize GSA's CFL website. They have the authority to do direct transfers outside of the website.

- **Protect Information**

- Follow agency guidelines to remove or clean hard drives
- Remove all external storage media
- Remove sensitive and PII information prior to transfer

- **Allocation and Transfer**

- Agencies allocate and transfer property to CFL recipients
- ***MUST VERIFY ELIGIBILITY OF REQUESTING ENTITIES***

GSA's Role...



- **Facilitate transfers**
 - Maintain **CFL website** and **GSAXcess**® module to support these agency transfers
- **Promote availability of these e-tools**
 - <http://ComputersForLearning.gov> (Schools)
 - <http://GSAXcess.gov> (Agency)

CFL Participants Role...

- **Register** and **request computers** on the CFL website
- **Does not pay** for **computers** and other equipment
- **Must pay for packing, handling, and transportation fees.**
- Take **ownership** upon **receipt**

The Process

- **School**
 - registers on computersforlearning.gov website
 - screens computers reported in GSAXcess[®]
 - selects computers desired for transfer using a virtual shopping cart and proceeds through checkout
- **System**
 - notifies the agency of school selections
- **Agency**
 - allocates the computer equipment to a school
- **System**
 - Sends allocation email to school with copy of transfer order attached

The Process cont.

- **School**
 - signs transfer order
 - faxes transfer order to holding agency
- **Agency**
 - signs transfer order and faxes transfer order back to school
 - completes transfer in system
- **School**
 - Presents signed order to agency at time of pickup up by school or the school's transportation agent

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Computers for Learning Brochure

Click 'Sign in' Button to Sign in

COVID-19 Vaccination and Testing Requirements for Access to Federal Facilities

In accordance with Federal policies, some Federal agencies may require visitors to complete a COVID-19 vaccine self-attestation form indicating their vaccination status. If the visitor is not fully vaccinated or declines to respond, they may be required to submit proof of a negative COVID-19 test before access to the facility is granted. Agency policies may vary depending on the nature of the agency's work, local conditions and other factors. Prior to screening or picking up property at a Federal facility, customers should contact the property custodian or point of contact for information about the facility's policies, procedures and applicable forms. An example COVID-19 Vaccination Attestation Form can be found [here](#).

Registration of schools and educational nonprofits in Computers For Learning has resumed

Registration of schools and educational nonprofits in Computers For Learning has resumed. However, the registration process for educational nonprofits has changed. Please follow instructions carefully when completing registration. If you have any questions, please contact the CFL Helpdesk:

Hours of Operation: 8:00 a.m. - 7:00 p.m. Eastern Time
Phone (Toll free) 1-(866) 333-7472 Option 2
Email: computers.learning@gsa.gov

Welcome to the CFL Website

Notice: Pursuant to statute, Congress has permitted the authority for Empowerment Zone (EZ) and Enterprise Community (EC) designations to expire. Because of this EZ and EC designations are no longer valid so that the EZ/EC question will no longer be included on the registration page for schools and educational nonprofits, and EZ/EC information will not appear on the school data sheets and property allocation pages.

In order to encourage and promote the reuse of computers, GSA is proud to sponsor the Computers for Learning (CFL) website.

The CFL program evolved as a guide for implementing Executive Order 12999, Educational Technology: Ensuring Opportunity for all Children in the Next Century. The order encourages agencies, to the extent permitted by law, to transfer computers and related peripheral equipment excess to their needs directly to schools and educational nonprofit organizations. The CFL website allows eligible recipients to view and select the computer equipment that federal agencies have reported as excess (via [GSAXcess®](#)).

PROCESSING CHANGE FOR FEDERAL ELECTRONICS:We are implementing the guidance in GSA [FMR Bulletin, B-34, Disposal of Federal Electronic Assets](#). All customers are advised that, effective Monday, 19 Mar 2012, the following notice applies to federal electronics assets reported and/or acquired through Computers for Learning:

CFL Sign in

Sign in

CFL Registration

If you do not have a User ID click [Register](#).

If you are a school, you must supply a valid [NCES](#) number; if you are an educational nonprofit organization you must supply a valid [501c](#) number on the registration form.

After you successfully complete the registration, the system will instantly assign and send you a User ID via email.

Contact CFL Staff

If you have questions, contact CFL Staff by email computers.learning@gsa.gov
Phone (866) 333-7472 Option 2

®

GSA

Office of Personal Property Management

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Registration Screen for Schools and Educational Nonprofits

marked with an asterisk * are required.

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[Submit](#)

Type of Educational Organization * ☐ School (Pre-K to 12th grade) ☐ Educational Nonprofit

Enter NCES OR 501C #

Information about the Person Getting the Access Code

First Name * Middle Initial Last Name *

Title or Position *

Phone Number * - - Extension

Email Address *

Confirm Email Address *

School or Educational Nonprofit Organization Information

School/Organization Name *

Address *

City *

State * Zipcode * -

County *

Approving Official Information

First Name * Middle Initial Last Name *

Title or Position *

Phone Number * - - Extension

Fax Number * - -

Email Address *

Confirm Email Address *

	Computers		Students
What is the ratio of computers to the number of students in your school or educational nonprofit? *	<input type="text"/>	TO	<input type="text"/>
Has your school or educational nonprofit received computer equipment in the past 12 months? *	<input type="radio"/> Yes <input type="radio"/> No		
How many students in your school or educational nonprofit are registered for State/Federal lunch assistance? *	<input type="text"/>		
How did your school or educational nonprofit learn about Computers for Learning (CFL)? (Select at least one)			
News Media	<input type="checkbox"/>		
State or Local Fair	<input type="checkbox"/>		
GSA Event	<input type="checkbox"/>		
Social Media (Facebook, Twitter, etc.)	<input type="checkbox"/>		
Other	<input type="checkbox"/>		
<div>Submit</div>			

Eligibility (General)



- To be eligible, an organization must:
 - Be a **school** or **educational non-profit**
 - Serve some portion of **Pre-Kindergarten through 12th Grade**
 - Be **located in**:
 - One of the 50 states
 - U.S. Virgin Islands
 - American Samoa
 - Guam
 - Commonwealth of Puerto Rico
 - Commonwealth of Northern Mariana Islands

Eligibility – Schools



- **Schools:**
 - Public, private, or parochial schools
 - Registration requires a National Center for Education Statistics (NCES) number issued by the Department of Education.
 - The NCES number should bring up the school profile on <https://nces.ed.gov/> via public or private school search.
 - Must be approved, accredited, or licensed

Eligibility – Non-Profit Organizations



- **Educational non-profit organizations:**
 - Certification statement
 - 501(c) tax exempt certificate issue by the Internal Revenue Service
 - The 501(c) number should bring up the organization's profile on <https://www.irs.gov/>
 - Must operate primarily for purpose of education
 - Must be approved, accredited or licensed

Search for schools on <https://nces.ed.gov>



Search for Public Schools

CCD Common Core of Data

NOTE: Due to late submission for 2021-22 school year data collection, schools in Texas and Washington were not included in this locator tool. To search for public schools in those two states, please download the archived 2020-21 school year data files ([Texas](#) and [Washington](#)).

The inclusion or exclusion of a school in this locator does NOT constitute an endorsement of the school and should NOT be used in any way to infer the accreditation status of the school.

School Information School & District Navigator District Search Data Notes/Grant IDs Help

School Name: NCES School ID:

Street Address: City:

State: Zip Code: Distance: Miles

County of District: Phone #:

District Name: NCES District ID:

Additional Characteristics

School Description: Regular ☒ Special Education ☒ Vocational ☒ Other/Alternative ☒

Specific School Type: All ☒ Charter School ☐ Magnet School ☐

Grade-Span: All PK KG 1 2 3 4 5 6 7 8 9 10 11 12

Includes Grade: ☐ Low Grade ☐ High Grade ☐

SEARCH TIP: If you are having difficulty finding your school, try only entering the city, state, and/or a key word in the name.

Additional Characteristics should not be used if you have already entered the name of a school.

Search **Clear**

Source: CCD Public school data 2020-2021, 2021-2022 school years

Search for Public Schools

CCD Common Core of Data

NOTE: Due to late submission for 2021-22 school year data collection, schools in Texas and Washington were not included in this locator tool. To search for public schools in those two states, please download the archived 2020-21 school year data files ([Texas](#) and [Washington](#)).

The inclusion or exclusion of a school in this locator does NOT constitute an endorsement of the school and should NOT be used in any way to infer the accreditation status of the school.

Search Results (records: 3) **Modify Search** **Data Notes/Grant IDs** **Help**

School Name	Phone	County*	Students*	Grades
0 FLINT HILL ELEM MHS# 2444 Flint Hill Rd, Vienna, VA 22181	(703)242-6100	Fairfax County	609	PK-6
0 MADISON HIGH MHS# 2500 James Madison Dr, Vienna, VA 22181	(703)319-2300	Fairfax County	2,230	9-12
0 OAKTON HIGH MHS# 2900 Sutton Rd, Vienna, VA 22181	(703)319-2700	Fairfax County	2,715	9-12

Source: CCD Public school data 2020-2021, 2021-2022 school years

Notes:

- * denotes a column with data from 2020-2021
- [*] indicates that the data are not applicable. For example, the enrollment and staff characteristics for schools that opened in the 2021-2022 school year will not be available until the full 2021-2022 file is released.
- [-] indicates that the data are missing.
- [?] indicates that the data do not meet NCES data quality standards.
- The directory information on school name, address, and phone number are preliminary data from initial submissions of school level data for 2021-2022.
- Data provided on student membership and staffing are from the official school level data for 2020-2021.

Search for Public Schools

CCD Common Core of Data

NOTE: Due to late submission for 2021-22 school year data collection, schools in Texas and Washington were not included in this locator tool. To search for public schools in those two states, please download the archived 2020-21 school year data files ([Texas](#) and [Washington](#)).

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School Directory Information **Search Results** **Modify Search** **Data Notes/Grant IDs** **Help**

(2021-2022 school year)

School Name: MADISON HIGH	NCES School ID: 510126000532	State School ID: VA-029-0291060
District Name: Fairfax Co Pblc Schs district information	NCES District ID: 5101260	State District ID: VA-029
Mailing Address: 2500 James Madison Dr Vienna, VA 22181	Physical Address: 2500 James Madison Dr Vienna, VA 22181	Phone: (703)319-2300
Type: Regular school	Status: Open	Charter: No
Supervisory Union #: N/A	Grade Span: (grades 9 - 12) <div>9 10 11 12</div>	

School Details (2020-2021 school year)

County: Fairfax County schools in county	
Local: Suburb: Large (21)	Total Students: 2,230
Magnet: No	Classroom Teachers (FTE): 151.43
Title I School: No	Student/Teacher Ratio: 14.73
Title I School-Wide Program: †	

Enrollment Characteristics (2020-2021 school year)

Enrollment by Grade:

	9	10	11	12
Students	516	596	572	546

Enrollment by Race/Ethnicity:

	American Indian/Alaska Native	Asian	Black	Hispanic	Native Hawaiian/Pacific Islander	White	Two or More Races
Students	0	324	42	284	0	1,400	180

Enrollment by Gender:

	Male	Female
Students	1,118	1,112

Free lunch eligible¹: – **Reduced-price lunch eligible¹:** – **Directly certified²:** –

CFL Registration Certification Questions



School Certification Questions

The NCES number used in this application is a current, valid NCES number

☐ I Certify ☐ I Do Not Certify

This organization supports students within the range of Pre-K through 12th grade.

☐ I Certify ☐ I Do Not Certify

I certify that the above responses provided are true and correct and that I am an authorized representative of the above school. These certifications are made in accordance with and subject to the criminal penalties of Title 18, Section 1001, the United States Code, Crime and Criminal Procedures.

☐ I Certify ☐ I Do Not Certify

Submit

Cancel

Educational Nonprofit Certification Questions

This is a nonprofit educational institution or organization exempt from taxation under section 501 of the Internal Revenue code of 1986 (26USC 501) and the organization has a Federal tax ID number from the IRS

☐ I Certify ☐ I Do Not Certify

This organization is established strictly for educational purposes. I certify that the organization is an approved, accredited, licensed public or nonprofit institution, facility, entity or organization conducting an educational or research program, such as a child care center, school, or school for the disabled. You may be required to provide proof of your organization's mission to the donating agency.

☐ I Certify ☐ I Do Not Certify

This organization supports students within the range of Pre-K through 12th grade.

☐ I Certify ☐ I Do Not Certify

I certify that the above responses provided are true and correct. These certifications are made in accordance with and subject to the criminal penalties of Title 18, Section 1001, the United States Code, Crime and Criminal Procedures.

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Submit

Cancel



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Total number of items available: [805](#) / Total number of items available with Photos: [64](#)

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Select State

Search Results List of Items

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Total number of items available: 52 / Total number of items available with Photos: 3

Search in Results:

All Words

Search

 Page:

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Select	Item Control Number	Item name	State	City	Make	Model	Hard Disk Status	Available Quantity	Condition Code	Closing Date	Requested Quantity
Add to cart	104B14-7334-0001	COMPUTER DESKTOP SYSTEM DELL GX270 INTEL PENTIUM 4	GA	ATLANTA	DELL	GX270		5	Usable	12/07/2007	33
Add to cart	104B14-7334-0002	COMPUTER DESKTOP SYSTEM DELL GX150 INTEL PENTIUM III	GA	ATLANTA	DELL	GX150		25	Usable	12/07/2007	70
Add to cart	1232RL-7348-0357	COMPUTER DESKTOP SYSTEM DELL PRECISION 350 PENTIUM 4	MO	KANSAS CITY	DELL	PRECISION 350		6	Usable	01/07/2008	41
Add to cart	125721-8118-5012	COMPUTER DESKTOP MODEL OPTIPLEX GXI SN:G8QUL	IL	ROCHELLE	DELL	OPTIPLEX GXI SNG8QUL	Sanitized	1	Usable	10/31/2007	3
Add to cart	133171-7297-A001	COMPUTER DESKTOP SYSTEM DELL GX260 OPTIPLEX DHM UNKNOWN	MD	BRANDYWINE	DELL	GX260 OPTIPLEX DHM	Not Sanitized	1	Usable	11/15/2007	1
Add to cart	133171-7297-B003	COMPUTER DESKTOP SYSTEM DELL DHM UNKNOWN	MD	BRANDYWINE	DELL	DHM	Not Sanitized	1	Usable	11/15/2007	1
Add to cart	133171-7297-C001	COMPUTER DESKTOP SYSTEM DELL DHM UNKNOWN	MD	BRANDYWINE	DELL	DHM	Not Sanitized	1	Usable	11/15/2007	1
Add to cart	133184-7297-D002	COMPUTER DESKTOP SYSTEM DELL DHM UNKNOWN	MD	BRANDYWINE	DELL	DHM		1	Usable	11/15/2007	1
Add to cart	133184-7323-A001	COMPUTER DESKTOP SYSTEM DELL DHM UNKNOWN	MD	BRANDYWINE	DELL	DHM		1	Usable	12/11/2007	1
		COMPUTER DESKTOP SYSTEM DELL DHM									





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or Browse by State:

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Item Information

Item Control Number:	146751810881084	Screening Ends: May 10, 2018
Item Name:	COMPUTER LAPTOP DELL LATITUDE UNKNOWN	
Item Description:	Dell Laptop Latitude	
FSC/National Stock Number:	7010	
Quantity Available:	1 EACH	Quantity Requested: 5
Original Unit Acquisition Cost:	\$2,129.03	
Total Acquisition Cost:	\$2,129.03	
Agency Bureau:	1411 - Bureau of Land Management	
Condition:	Usable	
Make:	DELL	
Model:	LATITUDE	
Date of Manufacture:		
Demilitarization:	No	

Item Photos



CFL Module in GSAXcess®



- **Established to:**
 - Facilitate agency direct transfers to schools
 - Through the CFL module
 - After the fact, through the Post Transaction Module (PTM)
- Allow recording of transfers for compilation of the Non-federal Recipients Report

Next Submit

WARNING: IT IS YOUR AGENCY'S RESPONSIBILITY TO VERIFY THE ELIGIBILITY OF CFL SCHOOLS AND EDUCATIONAL NON-PROFITS BEFORE ALLOCATING PROPERTY.

GSA DOES NOT VERIFY ELIGIBILITY OF CFL REGISTERED SCHOOLS AND EDUCATIONAL NON-PROFITS.

Eligibility Verification Best Practices

Search by School Name AND/OR

Search by State AND/OR

Search by Zip

Search by Email Address

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The CFL Module...

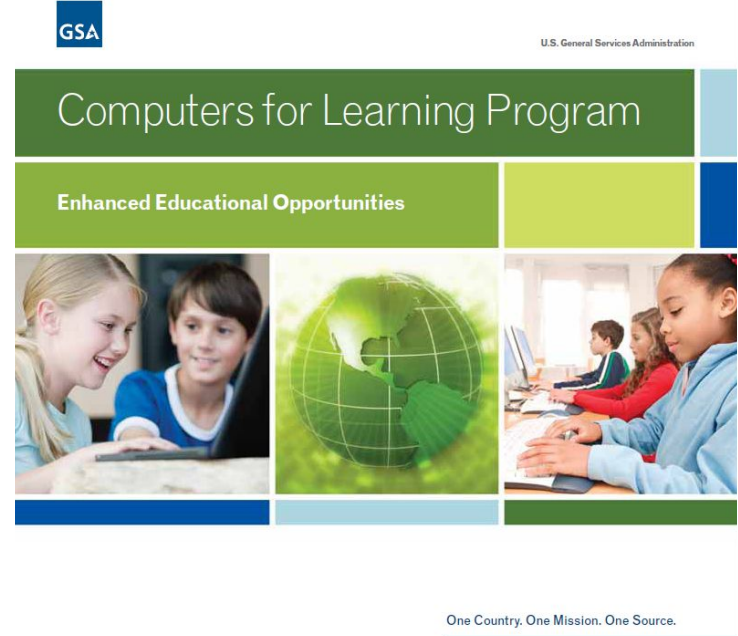
- CFL transfers are processed within GSAXcess®
 - Email advisory that property has been requested
 - Allocation
 - Transfer order generation
 - To school for signature
 - Copy to agency
 - Agency signs transfer order
 - School picks up property or arranges for shipment
 - Agency documents transfer

After the Transfer

- System Reporting
 - Reports available to agencies to document property processing
 - System generates CFL portion of agency's annual Non-Federal Recipients Report

Resources

- [GSAXcess](#)
- [Computersforlearning.gov](#)
- [CFL Brochure](#)
- [Eligibility Criteria](#)
- [CFL Eligibility Best Practices](#)
- [NCES Database: Public Schools](#)
- [NCES Database: Private Schools](#)
- [IRS Tax Exempt Organization Database](#)



For Further Detailed Assistance....

- **Agency**

- Contact your local Area Property Officer –
 - Locate APOs at: www.gsa.gov/apo
- Or, contact the **GSAXcess® HelpDesk**
 - Phone: 1-866-333-7472
 - Email: gsaxcesshelp@gsa.gov

- **Schools**

- Contact the **CFL Helpdesk**
 - Phone: 1-866-472-9161
 - Email: computersforlearning@gsa.gov

Questions?

